

2010/007 County Councillor's Report – to receive a written or verbal report – None received.

2010/008 District Councillor's Report – to receive a written or verbal report – None received.

2010/009 Minutes of the meeting held 12 April 2010 – for acceptance
RESOLVED to accept the minutes of the meeting held on 12 April 2010 as a true and accurate record subject to the amendments below and they were duly signed by the Chairman.

Min 6b - add “and Councillor Brown” would attend.

Min 6c - delete “permissionreplace same” **add** “a new lock to be purchased, Crown Point Estates and allotment holders to be notified of the new lock’s combination”

2010/010) Planning matters

a) After consideration it was **RESOLVED** to recommend the following applications as below: -

2010/0432 – 7 Crown Point Villas – Demolition of existing single storey bathroom & kitchen. Re-build new extension over two storeys with additional single storey conservatory - Approve

2010/0475 – 20 Devon Way – Amendment – Proposed house extension and playroom above – Refuse as not in keeping with the street scene and would set a precedent

2010/0638 - 4 Blockhill Cottages – Proposed single storey rear extension and internal alterations - Approve subject to no neighbour objections

b) Reminder – Area Planning Committee meeting 11 May 2010 re 2010/0487/F & 2010/0488/F - **Old Hall Farm** – The Chairman will pass on the council's reasons for opposing this application to the Area Planning Committee

2010/011 Finance matters

a) End of Year Accounts and Annual Return 2009/10 – On the motion of Cllr Brown, seconded by Cllr Steward it was **RESOLVED** to accept the End of Year accounts and approve the Statement of Accounts for 2009/10.

b) Appointment of Internal auditor – On the motion of Cllr Steward, seconded by Cllr Flatt it was **RESOLVED** to instruct the auditor to carry out the annual audit.

c) Request for S.137 donation – Trowse Villager publication – On the motion of Cllr Brown, seconded by Cllr Steward, it was **RESOLVED** to donate £250 to the Friends of St Andrew's.

d) Precept £12,675.00 remittance advice – for information - Noted.

e) HMRC VAT repayment remittance advice £3,560.38 – for information – Noted.

f) Statement of accounts for April 2010 – On the motion of Cllr Flatt it was **RESOLVED** to accept the Statement of Accounts for April 2010 and receipts and payments list to 10 May 2010.

2010/012 Correspondence

- a) South Norfolk LDF - Site Specific Policies and Allocations Document** – for consideration – dates for Trowse to be requested.
- b) NALC Election of Executive Committee** – for consideration – Noted.
- c) NALC AGM 2010 Resolution for debate** – for consideration – for next meeting
- d) NCC DIS Access Questionnaire** – for consideration – Cllr Brown to complete

2010/013 Police

- a) Norfolk Constabulary Mobile Police Station timetable** – for information only - Noted
- b) Parish Crime statistics** – for information only- Noted

2010/014 Play equipment project – for discussion

Cllr Brown advised that she has arranged to meet with the school children to talk about the project. Cllr Brown reported that she had met with the representative from the Norwich Fringe Project. Meetings are scheduled on a monthly basis and the next meeting will be held on 18 May 2010. Confirmed that Matt Milson had also been in attendances at this meeting on behalf of Trowse. Consideration would have to be given to the planting around the dyke. It was agreed that building should not commence until the children return to school in September. The Clerk was requested to contact both the District and County Councillors to try and confirm the ownership of the dyke

On the motion of Cllr Brown, seconded by Cllr Flatt, it was **RESOLVED** to instruct Matt Milson to act as Project Manager on the Play equipment project and continue on his existing contract terms.

(Cllr Flatt left the meeting as she was feeling unwell)

2010/015 Parish Plan – for consideration

After a short discussion it was agreed the production of a parish plan should be considered after the play equipment project was completed.

2010/016 Street Lighting

- a) New lights** – update – following some discussion the members agreed to retain the existing lights. Lights requiring replacement to be an agenda item at the next meeting.
- b) Maintenance contract** – for consideration –the Clerk reported that Cartledge had informed her that the contract had ceased and that she had tried to resolve the issue without success. The Chairman agreed to contact May Gurney directly in an attempt to find a resolution.

2010/017 Date of next meeting: - 7 June 2010

(Cllr Brown offered her apologies for absence for the next meeting.)

Reminder – Annual Parish Meeting – 17 May 2010

Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 s1 extended by LGA 1972 s100 to exclude the Press and the Public from the meeting of Trowse Parish Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

2010/018 Quotation for improvements to cemetery – for consideration

On the motion of Cllr Brown, seconded by Cllr Steward, it was **RESOLVED** to accept the quote from Greenfingers.

2010/019 Quotation for putting windows in bus shelter funded from Section 106 money – for consideration

After consideration it was agreed to invite the Conservation Officer to visit the site to advise and discuss the proposed windows.

The meeting closed at 10.00pm