

**Minutes of the meeting of Trowse with Newton Parish Council held at 7.15 pm on Monday January 11<sup>th</sup>  
2010 in The Manor Rooms, Trowse**

**Present:**

Cllr Jason Middleton (Chairman)  
Cllr Julia Kitt (Vice Chairman)  
Cllr Ann Brown  
Cllr Colin Steward

**In attendance:**

Trevor Lewis (District Councillor)  
Roger Smith (County Councillor)  
Matt Millson (Acting Clerk to the Council)  
2 members of the public  
For item 5 only:  
Philip Whitehead, SNDC  
Mike Burrows, May Gurney

**1. Welcome to all.**

The chairman welcomed everyone to the meeting

**2. To receive and accept apologies from members unable to attend.**

Apologies we received from Cllr Cindy Eves

**3. To receive any declarations of interest in particular items raised at this meeting.**

None received

**4. To receive and approve the minutes of the meeting of the Parish Council held on December 7<sup>th</sup> 2009**

The minutes of the meeting of the Parish Council held on December 7<sup>th</sup> 2009 were approved and signed by the Chairman.

**5. Conservation Area Character Appraisal representative will attend to discuss the Conservation Area Character Appraisal and Management Plan.**

Mr Whitehead, from SNDC, outlined the Conservation Area Character Appraisal and Management Plan. It was noted that adherence to the advice of the Conservation area team is not mandatory, particularly with reference to the installation of lamp columns to replace existing faulty columns. It was agreed that the Council would reconsider the design of the columns after new quotes had been received from May Gurney indicating the additional cost incurred for columns in keeping with those in the village centre.

Cllr Brown noted that it would have been useful for residents close to, but not inside, the boundary of the conservation area to have received an invitation to the previous Conservation Area discussion meeting as they felt that they would have wished to comment upon the plan and its boundaries.

**6. Matters of report from the previous meeting not otherwise appearing on the agenda.**

**a) Parking in Trowse**

The Chairman reported on the development of parking restriction changes in Trowse and agreed to continue to negotiate their implementation on behalf of the local residents.

**b) Bid for play equipment**

The success of the initial bid and Trowse and Newton's inclusion in phase two of the project was noted.

**c) Speed watch**

This item was noted, and the Council requested that the previous email be followed up since no response had been forthcoming.

**d) Cemetery Rabbit Population**

It was noted that there was a ferret handler at Crown Point Estate, however he was unlikely to be available to assist in the short term since he was fully employed by CPE.

**e) Precept 2010/11**

This item was noted.

**f) Any other correspondence received before the meeting.**

The Council received proposals from the County Council to switch off street lights between the hours of 12am and 5 am. Cllr Steward PROPOSED, Cllr Brown SECONDED and all AGREED that the Council adopt the following policy:

The Council in principle support the proposal to turn off the street lights during the period of 12am-5am but need to examine the impact that this will have on the safety and well-being of local residents.

The Clerk to forward this statement to the County Council.

An application to become councillor was received from Lyn Fabre. Cllr Brown PROPOSED and Cllr Kitt SECONDED that Mrs Fabre be co-opted onto the Council and all AGREED. Cllr Fabre was welcomed to the meeting by the Chairman.

Additional correspondence re grit bins was noted.

**7. To receive District Councillor's Report**

The District Councillor's report was received from Tony Lewis.

**8. To receive County Councillor's Report**

The County Councillor's report was received from Roger Smith.

**The meeting will be adjourned for public participation (maximum 10 minutes). Comments can be made on any item on the agenda for this meeting. Any other items raised may be included for discussion on the agenda of the next meeting.**

No members of the public wished to comment on the agenda.

**9. To select a seat to be installed next to the bus shelter on the Street.**

The Council selected a seat to be installed. The Clerk to obtain a quote for the seat and to check whether or not funding could be obtained from County Council.

**10. To discuss the provision of a Bus Shelter on White Horse Lane**

The Clerk reported that the money was only available for a bus shelter. The Council considered to possibility of placing the bus shelter at the country park. The Chairman requested that Russell Wilson be invited to the next meeting to further discuss this and other related issues.

**11. Correspondence**

**a) Boundary Committee report.**

The clerk to reiterate the Council's strong opposition to the possible inclusion of Trowse with Newton in a Norwich Unitary Authority to the Boundary Committee.

**b) Register of Electors**

This item was noted.

**12. To discuss Bowls Club insurance**

The Clerk reported that it was not possible to include insurance for the Bowls Club within the Parish Council's insurance.

**13. To suggest Items for the Villager**

The Clerk received items for the Villager magazine. The Clerk and Chairman agreed to produce an article on behalf of the Council in time for the February edition of the magazine.

**14. To discuss purchasing a training CD for cemetery management.**

This item was deferred until the appointment of a permanent Clerk to the Council.

**15. Finance**

**a) To receive and approve the financial summary and sign cheques.**

The financial summary was received, approved and signed by the Chairman. The cheques were signed.

**b) To confirm signatories for Lloyds, HSBC and Abbey.**

Signatories were confirmed.

**16. To receive items for the next agenda**

**17. To confirm the date of the next meeting Monday February 1<sup>st</sup> 2010 at 7.15 in the Manor Rooms.**

The date of the next meeting was confirmed.

*Following exclusion of press and public*

**18. To decide upon the supplier for street light replacement.**

The final choice of the new column was deferred until the next meeting. Cllr Brown PROPOSED and Cllr Steward SECONDED that May Gurney be instructed to remove the existing columns as per their quote for safety reasons and all agreed.