

**Minutes of the Parish Council Meeting held
In the Manor Rooms on Monday September 7th 2009**

Present

**Cllr. Anna Farquharson (chair) Mike Millson Clerk
Cllr. Julia Kitt (vice chair)
Cllr. Cindy Eves
Cllr. Jane Flatt
Cllr. Colin Steward
Cllr. Jason Middleton
County Councillor Roger Smith
14 members of the public**

1. The Chairman welcomed all those present.

2. To receive and accept apologies from members unable to attend

Apologies were received from Cllr. Ann Brown

3. To receive any declaration of interest in particular raised at this meeting

There were no declarations of interest

4. Minutes

The minutes of the Parish Council meeting on July 6th 2009 were approved and duly signed by the chairman. The minutes of the Planning Meeting held on August 10th 2009 were signed as a correct record by Cllr. Julia Kitt.

5. Matters of report from the previous meeting

The Clerk reported that:

- The gate to Church Meadow had been removed to be repaired by Crown Point Estates
- The rabbit proof fencing around the cemetery required attention because of damage by vandals– it was AGREED that the estimate of £300 from Greenfingers Landscaping, the original contractor, be accepted for re-staking and netting the damaged areas.
- A request had been received from a resident of Devon Way to finish the hedge trimming undertaken earlier in the year by Eden Tree and Hedge Care. It was AGREED that this be completed but that the tree within the hedge should not be removed unless there was a danger of it falling.

The meeting was adjourned for public participation

Residents of Julian Drive wished to raise concerns about parking and the Chairman agreed that this together with item 7, Parking in Trowse, be dealt with at this time. The problems of access and egress from Julian Drive were highlighted for residents and for service and emergency vehicles as a result of parking on both sides of Kirby Road close to the junction of Julian Drive. Possible solutions were discussed. However, until a longer term solution was forthcoming residents were urged to contact the police on each occasion an obstruction occurred.

Cllr. Jason Middleton reported discussions he had had with residents in areas he had identified as having problems of parking congestion but urged that there should be a best solution for the whole of Trowse rather than solving one area's problems only to exacerbate problems elsewhere. There had been discussions and future planned meetings with Highways Department in late September/early October.

Russell Wilson suggested that the new parking area to be formed within the Country Park could offer additional facilities for those presently causing parking congestion along Whitlingham Lane.

County Councillor Roger Smith offered support and involvement with discussions to be held with Highways staff and local police in terms of enforcement of restrictions which might be required.

6. Villager

Two items were identified for inclusion in the October/November edition:

- Hedge trimmings need to be removed from the pavements to prevent them becoming dangerously slippery in the wet.
- Care required when parking and not on corners or to block other peoples drives. If access is blocked then the matter must be reported to the Police Safer Neighbourhood Team.

8. Correspondence

The following documents were circulated and noted:

- Gypsy and Traveller Development Plan
- Whitlingham Waste Water Treatment Works update and invitation to visit
- Minutes of the meeting of the Broads Authority Tree Wardens
- Crime statistics for Trowse and surrounding area.

9. Planning.

The Council studied the documents provided for the amended planning application number 2009/0716 for an agricultural building on White Horse Lane. They considered that comments made on the original application remained pertinent and refused the application.

10. Village Plan

The Clerk reported that he had spoken to Peter Smith at the Rural Community Council who was prepared to attend a future meeting of the Council to assist them with the formulation of a questionnaire. It was AGREED that he should be invited to the next Parish Council meeting.

11. To receive a progress report from Cllr Cindy Eves:

- It was AGREED that the Risk Register compiled by Karen Read in September 2007 would be reviewed and updated as necessary
- Possibilities of grant aid and matched funding were to be further investigated for the purchase of additional play equipment/furniture for Trowse Common.
- It was AGREED that Cllr. Eves would draft a letter of complaint to Abbey for the chairman's signature.

12. Allotments

The Clerk reported that the problem of vehicle access to the Block Hill Allotments had been resolved with the purchase of a combination lock with all tenants now being aware of the combination.

13. Cemetery

Cllr. Colin Steward reported that the quality of grounds maintenance at Whitlingham Cemetery was worsening and suggested a meeting with Bill Elliott of SNC.

14. Finance

- The financial summary was received and approved and cheques were signed
- The comment of Mazars concerning the setting of next year's precept was noted.

15. Parish Council Website

The Clerk was requested to contact the previous website designer and invite him to provide the Council with an estimate for updating the site.

16. To receive items for the agenda of the next meeting

- Village Plan questionnaire
- Parking in Trowse – progress report from Cllr. Jason Middleton

17. Date of the next meeting

The next meeting of the Parish Council will be held on October 5th 2009 at 7.15 pm in the Manor Rooms, Trowse.